



Tripura Tourism Development Corporation Ltd.

(A Government of Tripura undertaking)

Head Office: - Swetmahal, Palace Compound, Agartala-799001, Tripura (W)

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No. F.4 (16)-TT/Mark/2010(P)/460 - 90

Dated, Agartala, the 30th August, 2013.

Reservation rules for Tourist Lodge Accommodation under TTDCL (both for online & spot booking)

1. 100% advance to be paid for reservation.
2. Check-in and Check-out time 12:00 noon.
3. High Dignitaries/ Govt. Officials / State Guest would get preference in booking of Occupation.
4. For State Ministers / MPs / MLAs and Accredited Journalists, the room rent will be 50% of the normal rate, if on duty.
5. Bill is to be raised only for the State/ Government Guest.
6. State Government / Corporation / Central Government officials on duty shall pay 50% of the normal rate.
7. The reservation is not transferable and is valid only if Photo ID card to be presented at the time of Check-in registration at Tourist Lodge. The customer should carry with him Print-out of the Electronic /Manual Reservation Slip.
8. The authority reserves the right to cancel any reservation under unavoidable circumstances.
9. 10% discount on room rent will be provided for single occupant in Double-bedded rooms (subject to condition).
10. Maximum of 02 (two) accompanying Children below age of 12 (twelve) years would be allowed accommodation free of cost. In case of minor tourist accommodation has to be shared with the parents.

Cancellation Rules : -

- 1) % (percentage) deduction on the total accommodation / conference hall / dining halls rate : -
 - 15% deduction before 30 (thirty) days of the date of check-in.
 - 25% deduction before 15 (fifteen) days to 30 (thirty) days of the date of check-in.
 - 50% deduction before 07 (seven) days to 15 (fifteen) days of the date of check-in.
 - 80% deduction before 02 (two) days to 07 (seven) days of the date of check-in.
 - No refund less than 48 (forty eight) hours.
- 2) Reservation can be cancelled by the user through tourist lodge reservation system portal (<http://tsu.trp.nic.in/tourism/>). The amount of refund will be reversed to the debit / credit card after deducting the cancellation charges.

This notification will come into force with effect from **1st September, 2013** and until further order.

By order,

Sd/-
Managing Director,
TTDCL, Agartala, Tripura